



Sedona Public Library Chromebook Checkout Agreement

Use of a library Chromebook is subject to the term and conditions set forth in this Checkout Agreement, and by checking out the Chromebook, you agree to the following:

1. I understand that the Chromebook can only be checked out at the Sedona Public Library with a YLN library card by a person who is at least 18 years of age, and who has a library card in good standing. I understand that my address and phone number must be up to date. I certify that I do not have access to the equipment or services sufficient to access the internet at home.
2. I understand that the Chromebook can be checked out for two (2) weeks and renewal will be at the discretion of library staff depending on holds and Chromebook availability. It must be returned to a staff member inside the Sedona Public Library by the due date, with all included cables and in the original packaging, or a late fee of \$5 per day will be charged to my account. **The Chromebook may NOT be returned to the book drop. A fee of \$5 will be charged to my account if the Chromebook is returned in the book drop.**
3. I understand that the Library has no control over and cannot guarantee the availability of Internet service, continuous service, or speed of the connection.
4. **If I do not return the Chromebook to the Library in good working condition, and free from damage, with all included parts and in the original packaging, I will be charged a \$400 replacement fee.** The library does not accept replacement hardware or peripherals in lieu of payment.
5. I understand that I must comply with the Library's Computer Internet Use Policies. It is my responsibility to read and abide by these policies and to comply with all Federal and State Laws.
6. I understand that the Library and their officials and employees are not responsible for, and I will not hold them responsible for any files, data, confidential or personal information accessed, transmitted, lost or damaged as a result of using the Chromebook.

By signing below, I acknowledge that I have read the above terms and conditions and agree to abide by them. **Please read and initial the Computer Internet Use Polices on the reverse.**

Signature

Date

Printed Name

Library Barcode _____

Staff Use Only:

I have verified the patron's address and phone number on their account.

I have verified that they are at least 18 years of age.

Staff Initials: _____

Return Date: _____

Staff Initials: _____

Computer Internet Use Policies

The Library is not a full-service internet provider. Customers who use the Library's internet connections are subject to the following policies and procedures:

1. Sedona Public Library filters all access to the internet as called for by Arizona Revised Statutes 34-501 and 34-502. Filtering software limits materials accessed by the user. It does not guarantee that objectionable material will not be seen. The full text ARS 34-501 and 34-502 are available from library staff.
2. Notwithstanding the filtering safeguards, which cannot be made foolproof, restriction of a child's access to the internet is the responsibility of the parent or legal guardian.
3. No one controls the content of the internet. Anyone can write anything, so offensive information may be encountered.
4. Since people can write whatever they like, information may be wrong, incomplete, or not current. If the information is important, check it with another source. A librarian can help do this.
5. Any information entered into the internet can be read by other people. Think before writing. Sending credit card numbers, account numbers, names and addresses, or other information may not be safe.
6. The library uses a virus checker on the computer workstations. A patron's personal disk may not be completely protected from getting a computer virus.
7. Sedona Public Library is not responsible for information found on the internet or what is done with it. The Library is not responsible for loss of privacy, damages, charges, or loss of information caused by the use of internet services.
8. The internet equipment and software must be used as installed. Users may not add, delete, or change anything on library computers.
9. The internet may not be used in violation of Arizona law by engaging in unlawful activities such as those defined in: ARS-13-3501 (dealing with definitions of pornography), ARS-13-3506 (dealing with the furnishing of such materials to minors), ARS-13-3507 (dealing with the public display of pornography), ARS-13-3507 (committing telecommunications fraud), and any other activity that is prohibited by federal, state, or local law.
10. Some materials on the internet are protected by federal copyright laws. Unauthorized reproduction or distribution of copyrighted materials is illegal, except as permitted by the principles of "fair use." Users of the library computers are solely responsible for the use of materials that may constitute copyright infringement.
11. It is illegal to use this equipment to harm other users or computer systems.
- 12. Emergency Connectivity Fund Equipment Only Policy:** The library has received funding from the federal Emergency Connectivity Fund (ECF) to purchase wi-fi hotspots and chromebooks. Any ECF supported equipment and services can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet.

Patron Initials: _____